

West Klickitat Regional Fire Authority
Regular Meeting

119 NE Church Street White Salmon WA 98672.

Thursday March 19, 2025. 6:30pm.

- ❖ **The meeting was called to order by Chair Thomas Montag at 18:31.**
- ❖ **Flag Salute.**
- ❖ **Attendance:**
WKRFA Governing Board: Quorum: Thomas Montag, David Lindley, Morella Mora Robert Connor, Charles Virts (Via Zoom).
Absent: Ben Giant
Advisory groups/staff: Chief Long, Eric Bosler, Rozalind Plumb.

- ❖ **Agenda:**
“Motion to approve the agenda for March 19th, 2026.” made by Robert Connor, second by Charles Virts (4 in favor, 0 opposed) motion passed.

- ❖ **Minutes of the last Meeting.**
Move to approve the minutes from February, made by David Lindley, second by Morella Mora (4 in favor, 0 opposed) motion passed.

- ❖ **Public Comments:** None noted.

- ❖ **Administrative Secretary’s report** (see attached)
 - The Treasurer’s report for February was included. Currently at 14% of Budget
 - Approval of the scripts and ACH.*“Move to approve the general expenses scripts dated 2/26/26 in the amount of \$2,168.74, \$1541.66, 27 February 2026 in the amount of \$2,294.61, next one dated 3rd March 2026, din the amount of \$626,26, and 10 March in the amount \$15, 209.89. ACH expenditures for approval dated 9th February 2026 the first is the amount of \$26,614.63 noted as payroll, the next is the amount of \$13,938.04 noted as payroll taxes and pension.” Motion made by Charles Virts, second by David Lindley. (4 yay, 0 opposed). motion passed.*

- ❖ **Fire Chief’s Report** –See attached by Chief Long.
Station 31 vegetation is currently being cleared by goats. The Tanks on Tunnel Road are being worked on. Asbestos was cleared to allow the tank cleaning to start.
Fire Academy is going well. It is a lot of work for staff and the students.
Station 32 Well and roof - Preparing specifications for well pump replacement and access through the roof.
Possible building on Waubish for a training burn to learn. It would be visible from Hood River so preparation will involve notifying surrounding area.

Fire Prevention meeting planned for May, coordinated by the Resource Legacy group for the Fire Chiefs in the region to look at structural vulnerability.

Annual Appreciation/Awards Dinner was last weekend – Chief Thanked Jennifer McLean for all the work done to coordinate the dinner.

- ❖ **Training Report:** See report attached prepared By Captain Crumpacker. Training hours are collectively over 450 hours.
- ❖ **Volunteer Representative Report.** Association pays for family members at the Annual Diner.
- ❖ **Information Only Items.**
 - **PDC-** Annual financial disclosure required for elected officials. It is confusing with WKRFA as the board is elected through KCFD3 and the City. Roz has been in contact with PDC staff to see how they want WKRFA to report. WKRFA governing Board can decide to require all board members to submit a financial disclosure statement to avoid issues with conflict of interest. Add to the agenda next meeting.
 - **Hood River Bridge** – Chief noted the WKRFA is engaged with the bridge replacement project.
 - **Subdivisions** – Chief is working out how to handle subdivisions and county planning regulations.
 - **WSRB** – inspection is coming this year. The work WKRFA has done should help improve the insurance ratings.
- ❖ **Unfinished Business- Follow -up Items.** See below
 1. **Strategic Planning** - Next workshop to be scheduled.
 2. **WSFD Capital Reserve Funds to WKRFA** – Follow up. Jennifer Neil has completed a financial review/reconciliation and requested additional information. Rozalind has provided additional minutes from the WKRFA Planning Committee. David Lindley added that Jennifer Neil is preparing a city budget modification and the funds should be available for transfer after that.
- ❖ **Discussion Items/Action Items**
 1. **Resolutions** – None
 2. **Policies.**

Draft policies presented to the board last month. Some amendments made and reviewed.

 - Travel and reimbursement
 - Infection Control
 - Volunteer Duty Shift

“Move to approve the Travel and reimbursement policy draft as presented” Made Charles Virts, second by Robert Connor. (4 yay, 0 nay) motion Passed.

“Move to approve the Volunteer Duty Shift Program policy draft as presented” Made Morella Mora, second by Robert Connor. (4 yay, 0 nay) motion Passed.

“Move to approve the Infection Control policy draft as presented.” Made Charles Virts, second by Robert Connor. (4 yay, 0 nay) motion Passed

3. Agreements.

- Forest Land Protection renewal is due but is not ready yet.

4. Other Discussion Items- None

❖ **EXECUTIVE SESSION** (as needed per RCW 42.30.110). – None needed.

❖ **Action items** – covered above.

❖ **Good of the order.**

- **David Lindley** - Commented the Volunteer Banquet was well done.

❖ **Next Meeting:**

Regular Board meeting Thursday April 16th 18:30. Location: Station 30, 119 NE Church Street White Salmon.

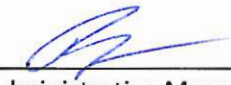
❖ ***“Motion to adjourn,” made by, David Lindley, seconded by Charles Virts. (4 in favor 0 opposed). Motion passed.***

Meeting adjourned 19:01.

APPROVED:


WKRFA Chair -Thomas Montag (date)

Attest:


Administrative Manager - Rozalind Plumb