

**Fire Chief's Report to Board of Commissioners**  
**August 21, 2025**

- **Safety**
  - 1. No injuries or accidents since your last meeting.**

- **Customer Service (emergent and non-emergent)**
  - a. **71 incidents** since your last meeting
    - i. Notable incidents; Burdoin Fire

| Active 911 Incident Type  | Totals |
|---------------------------|--------|
| 000 - Uncategorized       | 1      |
| 100 - Fire                | 10     |
| 300 - Rescue/EMS          | 55     |
| 400 - Hazardous (No Fire) | 2      |
| 700 - False Alarm         | 2      |
| 800 - Weather             | 1      |

- **Administration:**

1. Firefighter /EMT testing is scheduled for Saturday September 6<sup>th</sup>. I would like to encourage at least one commissioner to participate in the process. Estimated time will be 08:00-4pm. Eight applicants (2 internal). Written test will be through National Testing Network. Interviews and NWCG Pack Test on September 6<sup>th</sup>.
2. WKRFA re-branding project: All the trucks have received their door logos. \*\* Engine 31 needs redone to center door decal. Truck numbers and reflective white striping are still needed. \*\* Both are very important for large incidents. Station signs have been delivered and need to be installed – by us.
3. Passport Accountability project is on order for WKRFA. \*\* Miscommunications with ordering caused delay.
4. Radio User Fees: Unknown status. Jeff King has been informed that our budget session is coming upon us.
5. The annual fire safety survey WSVSD facilities are rescheduled for 8/19/2025. Witson, Henkle, Columbia, Head Start, Early Head Start.
6. Grace Baptist Church – Scheduled for life safety inspection September.
7. IT infrastructure is nearly wrapped up. Roz is waiting for her new laptop/workstation.
8. Public Records requests submitted for the Burdoin Fire. Roz has completed them as required.
9. Jennifer is working on Billing for the Burdoin Fire, and Stud Horse Fires.
10. Extensive time during the Burdoin Fire was expended attending daily update meetings for the incident. Agency Administrator duties.
11. Employee evaluations August 2025
12. Budget review and planning begins.

- **Operations:**

- 1.** Brush 30 and Water Tender 32 both received new batteries.
- 2.** Water Tender 32 check engine light appears to be due to exhaust regeneration.
- 3.** Water Tender 32 air leak: part ordered.

- **Personnel:**

1. Roz and Jennifer are scheduled to attend WFCFA Administrative Conference on September 29 – October 1<sup>st</sup> in Kennewick.
2. EMT Beth Turner fully completed her National and Washington State EMT credentials.
3. One volunteer resigned from WKRFA.

4. Two new applicants are moving through onboarding process.

**Individual Activities:**

Assigned to the Stud Horse Fire in Winthrop Washington. Type 3 Operations.  
Continuing to work with WSFMO on a Wildland Fire Summit to be held on September 30<sup>th</sup> in Moses Lake.  
Fire Defense Meeting: Tuesday September 26 in Spokane. In person meeting.

Respectfully submitted:

Wesley W. Long  
08/18/2025

**July / August Training Report**

8+ hours total of group training logged.

2 road courses complete for volunteers

Two volunteers who took most recent EMT class passed NREMT (100% success rate). One is already through the licensing process with DOH. Another new volunteer became licensed through Washington DOH with another in the licensing pipeline currently. In summary, we will have four new EMTs shortly.

7/22/2025: Wildland Structural Triage (28 attended)

7/25/2025: Road Course Evaluation for FF Turner (2 attended)

7/29/2025: Road Course Evaluation for FF King (2 attended)

7/29/2025: SW Fire AAR for Burdoin Fire (25 attended)

8/5/2025: Apparatus Inspections / Business Meeting (24 attended)

8/9/2025: One on one ESO training for Captain Grose (2 attended)

8/12/2025: Reading Smoke in a Structure Fire (19 attended)

**Other accomplishments since last report:**

- Successfully rolled out new BLS medications.
- Scheduled BNSF, NW Natural, HRFD and KCEMS to come and present various training to our volunteers.
- Audit of training files is complete, in the process of obtaining documentation needed from volunteers.
- Maintained ongoing accountability for 100% electronic reporting for all calls we respond to.
- Continuing to train personnel to complete electronic reports as they come in.
- Starting discussions with Skyline hospital to discuss the possibility of purchasing BLS medications through them and starting a clinical learning arrangement to help our EMTs keep their skills sharp via time in the ED. \*Pending, nothing official\*
- Assisted Chief Long with research regarding tank issue on Snowden and Firefighter written test.