

# West Klickitat Regional Fire Authority

## Regular Meeting

119 NE Church Street White Salmon WA 98672.

Thursday July 17, 2025. 6:30pm.

- The meeting was called to order by Chair Thomas Montag at 18:30.
- Flag Salute.
- Attendance:  
WKRFA Governing Board: Quorum: Thomas Montag, Ben Giant, Robert Connor, Charles Virts, and David Lindley. Via zoom Jason Hartman  
Advisory groups/staff: Chief Long, Thomas Crumpacker. Jennifer McLean, Rozalind Plumb.

Decision to move Swearing in Ceremony to the start of the meeting. No objections.

- **Swearing in of Captain Thomas Crumpacker.**  
Commissioner Montag led the swearing in procedure. Rachel Crumpacker presented and pinned the shield.
- **Agenda:**  
*"Motion to approve the agenda" made by Charles Virts second by Ben Giant, (4 in favor, 0 opposed) motion passed.*
- **Minutes of the last Meeting.**  
*"Move to approve the minutes from June 19<sup>th</sup>, 2025." Made by Ben Giant, seconded by Charles Virts (4 in favor, 0 opposed) motion passed.*
- **Public Comments:** None
- **Administrative Secretary's report**
  - The financial report for June 2025 was reviewed.
  - Approval of the scripts.  
*"Move to approve the following scripts and the associated amounts: June 17 \$2,951.22, June 18, \$181.16, June 24th \$123.03, June 30th \$2,066.52, July 2nd \$1,246.71, July 7<sup>th</sup> \$5,623.28 and July 9th of this year \$15,391.08." Made by Ben Giant, second by David Lindley. (4 yay, 0 opposed) motion passed.*
  - Discussion on the overall percentage of the budget spent to date being only 29% in 6 months. Chief noted this is because the budget includes enough to cover additional staffing for the entire year and we have not filled all those positions. Next year will see payroll be much higher. Chief also noted this has been a transition year and there are budget lines that are significantly over anticipated costs.

- **Fire Chief's Report** –See attached by Chief Long.  
School inspections are on the calendar. The ADA walkway project at station 31 is being drafted.  
Discussion on the IT project at station 30 and moving the WS City server out of the middle office. Discussion with the city is ongoing.
- **Training Report:** See attached by Captain Crumpacker.  
Variety of drills from wild land and vehicle extrications. Recognition event for Ron Reynolds and 3 new volunteers are interested. Driving skills are being checked off. Two EMTs are finishing up their certifications.
- **Volunteer Representative Report.** Nothing to report.
- **Information Only Items** Nothing to report.
- **Unfinished Business- Follow -up Items.**
  1. **IT Services** – Working with Radcomp and other vendors to get this project completed. Star link is up at Station 31 and 32 is in progress. Phones still need to be scheduled and coordinated with the server.
- **Discussion Items**
  1. **Resolutions-** None
  2. **Policies-**
    - a. *Hiring – Selection, Recruitment, Retention.*  
Discussion on the veteran preference section. Need to confirm the scoring rubric.
  3. **Agreements**
    - a. **Memorandum of Understanding between the City of White Salmon and the West Klickitat Regional Fire Authority Regarding Planning, Development, and Life Safety Coordination.**  
Discussion on the intent of the MOU and how collaboration between the two agencies is in the best interest of the safety of the constituents. The WKRFA needs to be involved in this aspect of planning. However, there is still concern that the WKRFA does not currently have anybody trained adequately to sign off on planning developments. There is concern for liability.  
There is a time factor that may need to be compensated as a cost off set – not a revenue source. Discussion on the use of in lieu agreement versus a fee structure. Fee structure is seen as easier to manage. Costs could be passed on to the permit fee.  
Discussion on the current process used by the County for review and comment by fire chiefs for developments. The County does not pay the fire agencies for their time reviewing planning documents and sites. The County asks for review and comment. If the WKRFA has a fee structure for the city, it should be the same for the County.

Governing Board delegated Chief to work with the city on the agreement and have legal counsel review it.

***"I move that we authorize the chief to be our representative with the city to evaluate the ongoing process as just discussed." Made by Charles Virts second by Ben Giant. (5 yay, 0 nay) motion passed.***

#### 4. Other Action Items

a) **Job Description – for Full time Firefighter position.**

Discussion on making changes to the draft Job Description. Discussion on changing the Employment "contract" to employment "agreement" to be consistent across the agency. Also remove the residency requirement. Addition of the veteran's preference in the job description.

***"Motion to approve the Firefighter Job description with the following edits - Delete the residency requirement, replace 'contract' with 'agreement' on the last line of page 4, and add the veteran's preference to the selection guidelines section." Motion made by Charles Virts second by Ben Giant. (5 yay, 0 nay) Motion passed.***

b) **Hiring Authority -** Chief long requested authority to move forward with the hiring process for the fire fighter. Discussion on hiring policy and timing of approval with changes needed in the policy for veterans' preference.

***"Move to authorize the Chief to move forward with the firefighter job recruitment." Made by David Lindley. Second by Bob Connor. (5 yay, 0 nay) motion passed.***

#### Action Items

1. **Resolutions –none**
2. **Policies – Hiring – in process**
3. **Agreements –MOU – in process**
4. **Other action items as needed.**  
Firefighter Job description- Approved  
Hiring Authority – Approved

- **Executive Session Not needed.**
- **Good of the order.** Ron Reynolds is leaving the area. He has given us 15 years of service and has held Firefighter of the year award for 9 years. He was a career firefighter before joining us as a volunteer. He has over 45 years of fire experience.
- **Next Meeting:**  
**Regular Board meeting August 21st, 2025, 18:30.** Location: Station 30, 119 NE Church Street White Salmon.
- **Motion to adjourn made by Ben Giant seconded by Robert Connor. (5 in favor 0 opposed).**  
**Motion passed.**

Meeting adjourned 19:28.

APPROVED:

Thomas Montag 9/18/25  
WKRFA Chair - Thomas Montag (date)

Attest:

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Secretary Rozalind Plumb