

# September 18, 2025

## Finance Report

### WKRFA

	Fund	Beginning Balance	Deposits	Disbursements	Ending Balance
1	General 615.1	32,376.57	98,984.55	116,496.65	14,864.47
2	Capital 615.3	1,313.93	1,250.40	0.00	2,564.33
4	Invested Gen	1,654,502.24	0.00	85,000.00	1,569,502.24
5	Invested CAP	358,000.00	0.00	0.00	358,000.00

**1. GENERAL EXPENSE FUND 615.1:** See 2025 Operating Budget table and graphs.

General Expenditure Scripts for approval

Date	Amount	Date	Amount
8/11/2025	3,843.12	9/15/2025	1,177.29
8/19/2025	13,213.43		
8/26/2025	3,104.69		
9/02/2025	438.27		
9/09/2025	9,212.47		

**2. CAPITAL FUND 615.3:** See 2025 Capital summary.

Capital Expenditure Scripts for Approval

Date	Amount

**3. Internal Review and Reconciliation**

	Date	By
Treasurer's Report	9/10/25	Commissioner Virts
Auditor's Report	9/10/25	"
Credit Card	9/10/25	"
Petty Cash	9/10/25	"
Payroll	9/10/25	"
General Deposits	9/10/25	"



**KLICKITAT COUNTY  
TREASURER REPORT  
August 2025**

WIKIFA  
SEP 8 REC'D  
2025

	Fund No.:	506	615.1	615.3
	Fund Name:	INFO SERVICES R&R	RFA W. KLICKITAT	RFA W. KLICKITAT CAP
<b>BEGINNING CASH BALANCE</b>	1	\$ -	\$ 32,376.57	\$ 1,313.93
+++ Increases ++++				
Receipts (Revenue Dist Rpt)	2	-	13,336.54	1,250.40
Netted Transactions	3	-	-	-
Matured Investments	4	-	85,000.00	-
Interfund Transfers - In (397)	5	-	648.01	-
Other Revenue - JE's	6	-	-	-
<b>Subtotal Increases</b>	7	-	98,984.55	1,250.40
<< Disbursements >>				
Other Expenditures - JE & KC AP	8	-	84,919.92	-
Interfund Transfers - Out (597)	9	-	-	-
New Investments	10	-	-	-
Disbursements (AP & PR)	11	-	-	-
E - Transactions (ACH & EFTPS)	12	-	31,576.73	-
Debt Service P&I	13	-	-	-
Other	14	-	-	-
<b>Subtotal Disbursements</b>	15	-	116,496.65	-
<b>ENDING CASH BALANCE</b>	16	\$ -	\$ 14,864.47	\$ 2,564.33
<b>WARRANTS</b>				
Previous Month O/S	17	-	-	-
Issued (+)	18	-	-	-
Redeemed (-)	19	-	-	-
Canceled (-)	20	-	-	-
<b>WARRANTS OUTSTANDING (O/S)</b>	21	-	-	-
<b>Cash Balance &lt;O/S Warrants &gt;</b>	22	\$ -	\$ 14,864.47	\$ 2,564.33
<b>INVESTMENTS</b>				
Beginning Inv Balance	23	-	1,654,502.24	358,000.00
Matured Investments	24	-	85,000.00	-
New Investments	25	-	-	-
<b>ENDING INVESTMENT BALANCE</b>	26	-	1,569,502.24	358,000.00
<b>DEBT SERVICE/BOND ACTIVITY</b>				
Beginning Bond Principle Balance	27	-	-	-
Bond Principle Payments	28	-	-	-
Bond Interest Payments	29	-	-	-
<b>ENDING BOND PRINCIPLE BALANCE</b>	30	-	-	-



KLICKITAT COUNTY

Fund Revenue Distribution  
As of 08-31-2025

Fund	Account	Description	Year	Daily	Month-To-Date	Fiscal Year-To-Date
615001	RFA WK GF					
	615131111	Real & Personal Property	2025	\$0.00	\$5,274.44	\$802,602.29
	615131211	Private Harvest Tax; Timber	2025	\$0.00	\$1,757.53	\$2,595.96
	615131720	Leasehold Excise Tax	2025	\$0.00	\$444.34	\$630.12
	6151332152301	USDOI;FOREST SERV & CORP ENG	2025	\$0.00	\$0.00	\$229.64
	61513350232	Non-Timber Rev St Forest Land	2025	\$0.00	\$0.00	\$2,369.54
	615136111	Investment Interest	2025	\$0.00	\$5,860.23	\$21,221.69
	615138611	Agency Deposits	2025	\$0.00	\$0.00	\$123,290.79
		<b>Fund Totals:</b>		\$0.00	\$13,336.54	\$952,940.03
615003	RFA WK CAP					
	615336111	Investment Interest	2025	\$0.00	\$1,250.40	\$6,054.24
	615338611	Agency Deposits	2025	\$0.00	\$0.00	\$349,293.00
		<b>Fund Totals:</b>		\$0.00	\$1,250.40	\$355,347.24

# 2025 Operating Budget

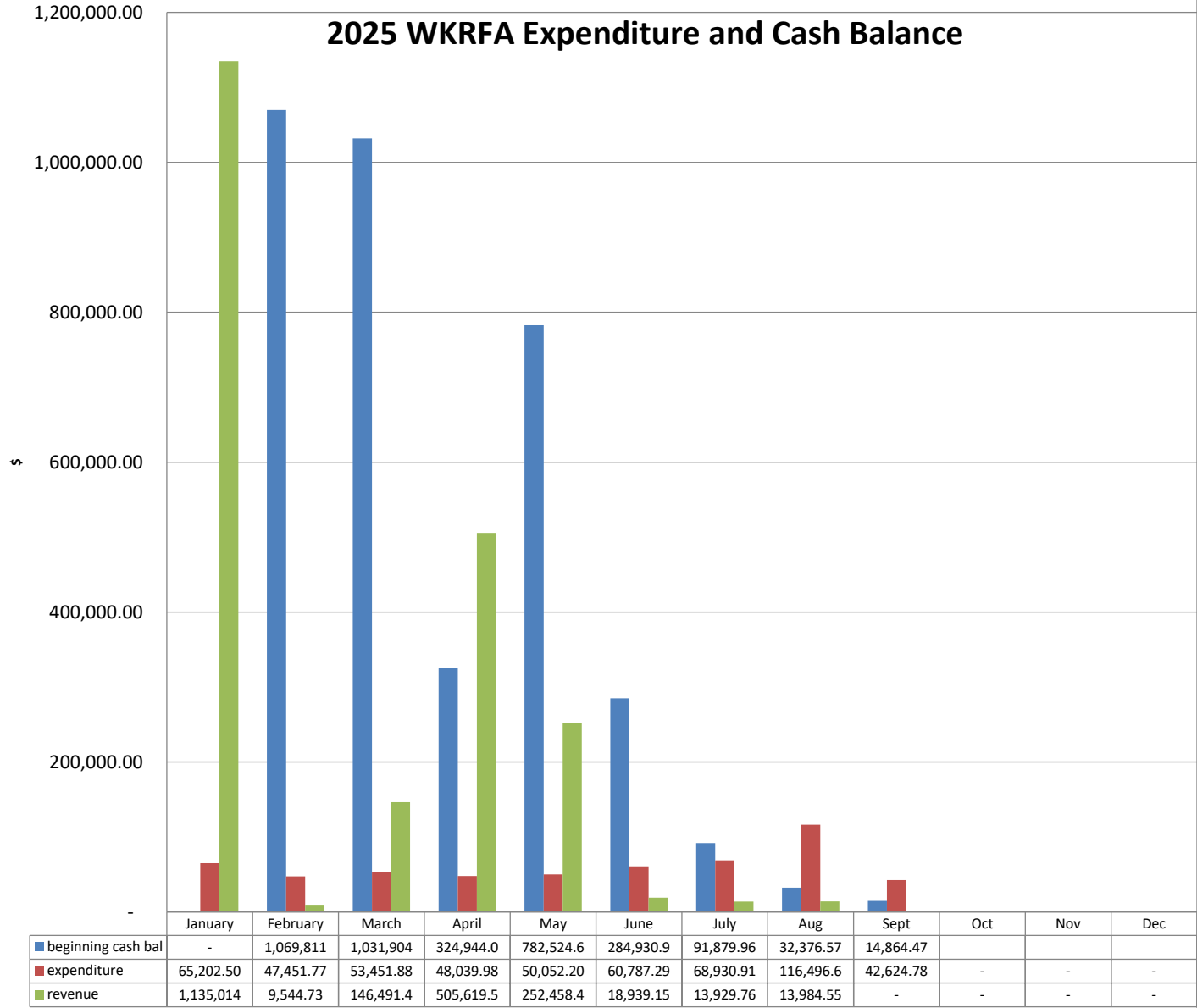
Updated 9/15/2025

This budget sheet is connected to the expenditure spreadsheet.

## BUDGET 2025 West Klickitat Regional Fire Authority

CATEGORY	Original Budget	September expenditure	Expenditure YTD	Balance	% Used	NOTES
<b>Salaries &amp; Wages + employee paid benefits</b>	611,178.01	27,892.72	230,372.92	380,805.09	38%	795,844.92
<b>Benefits (excluding employee paid)</b>	184,666.91	4,897.02	52,847.32	131,819.59	29%	Salary/Wage/benefits become skewed as mobilizations are paid and reimbursements are not reflected.
<b>Volunteer Stipend</b>	87,200.00	-	3,601.64	83,598.36	4%	
<b>Volunteer Disability/Pension/lifeflight</b>	19,930.00	140.00	10,637.82	9,292.18	53%	
<b>Volunteer Recognition</b>	3,600.00	-	3,781.96	(181.96)	105%	Overage does not reflect funds received from BVFF for meals
<b>Office Expense/Supplies</b>	12,000.00	2,166.78	6,654.50	5,345.50	55%	
<b>Professional Services</b>	33,000.00	1,218.00	30,244.49	2,755.51	92%	
<b>Insurance (Enduris)</b>	70,000.00	-	59,546.00	10,454.00	85%	
<b>Communications</b>	2,560.00	136.41	2,213.79	346.21	86%	
<b>Advertising</b>	1,200.00	-	9,494.00	(8,294.00)	791%	Ad for IT RFP was a large expense & Fire Engine Ad, Captain & FF
<b>Vehicle Parts/Repairs/service</b>	11,000.00	941.23	15,823.85	(4,823.85)	144%	Unforeseen maintenance
<b>Rescue - Apparatus/Supplies</b>	14,700.00	-	14,806.27	(106.27)	101%	Compressor expenses
<b>Fuel</b>	15,000.00	1,185.77	9,382.88	5,617.12	63%	
<b>Facilities/Station Repairs/Supplies</b>	5,500.00	95.26	3,817.03	1,682.97	69%	
<b>Utilities Services</b>	29,440.00	375.64	13,280.89	16,159.11	45%	
<b>Travel &amp; Meals</b>	5,000.00	-	1,586.50	3,413.50	32%	
<b>Training</b>	22,800.00	2,040.00	13,260.93	9,539.07	58%	
<b>Fire Supplies/service</b>	17,500.00	508.00	13,453.45	4,046.55	77%	
<b>EMS Supplies/service</b>	3,600.00	-	2,103.35	1,496.65	58%	
<b>Uniform/apparel</b>	5,500.00	27.95	20,455.01	(14,955.01)	372%	WKRFA new apparel costs
<b>Prevention</b>	1,700.00	-	14.00	1,686.00	1%	
<b>Taxes (for previous year)</b>	3,000.00	-	813.47	2,186.53	27%	
<b>Dues &amp; Fees</b>	3,572.72	-	1,001.35	2,571.37	28%	
<b>KCFD3 Legacy</b>	5,000.00	-	3,072.49	1,927.51	61%	
<b>Capital Reserve</b>	134,424.96	1,000.00	30,787.05	103,637.91	23%	
<b>Municipal Pool Investment</b>	41,177.04	-	-	41,177.04	0%	
<b>Total budgeted expenditure</b>	<b>1,344,249.64</b>	<b>42,624.78</b>	<b>553,052.96</b>	<b>791,196.68</b>	<b>41%</b>	
WKRFA Start up costs				-		
				-		
				-		
				-		
<b>Total Actual Expenditure</b>		<b>42,624.78</b>	<b>553,052.96</b>			
<small>Ave. property tax estimated in November 2025 \$ + new construction</small>						

### 2025 WKRFA Expenditure and Cash Balance



**Fire Chief's Report to Board of Commissioners**  
**September 18,2025**

- **Safety**
  1. **One injury was reported since your last meeting. Trip/fall over fire hose due to use while training.**
- **Customer Service (emergent and non-emergent)**
  - a. 51 incidents since your last meeting

Alert Type	Volume
700 - False Alarm	1
400 - Hazardous (No Fire)	1
300 - Rescue/EMS	42
100 - Fire	6

- **Administration:**
  1. Firefighter/EMT FTE position process completed. Firefighter/EMT Jure Poberaj has been offered a conditional offer of employment *pending final Board of Commissioner's approval*. He will have to successfully pass the doctor's physical and psychological evaluation. Both are scheduled for completion.
  2. Passport Accountability project is on order for WKRFA. \*\* Miscommunications with ordering test kits has caused delay.
  3. Annual Fire Safety Survey for White Salmon Valley School District complete. We noted that the school facility continues to have minor issues with utilizing power strips for devices and appliances. Specifically, Witson Elementary. Root cause of this issue is due to lack of electrical capacity. Otherwise, the schools in general are doing a wonderful job of keeping core items fire safe.
  4. Grace Baptist Church – Scheduled for life safety inspection September Eric Bosler coordinating.
  5. IT infrastructure is nearly wrapped up. Roz is waiting for her new laptop/workstation. Center office at Station 30 is still pending. Roz
  6. Public Record request submitted. Roz is handling.
  7. Fire Chief Long submitted a public record request to Washington State Department of Natural Resources inquiring about:
    - a. Transfer of the Husum Work Center and to whom
    - b. Emails, documents and other items related to Klickitat County Fire District 3 and WADNR discussing a joint use facility. Specifically, information related to the decision to abandon the Husum Work Center and invest in the Dallesport facility – and how much was spent.
  8. Budget review and planning is in process.
  9. Employee evaluations August 2025. Admin Assistant is completed. Business Manager awaiting a scheduled time to complete in person. Captain 3-month evaluation is pending.

10. Reviewed XYLOPLAN computer wildfire modeling demonstration for White Salmon, Snowden and Underwood areas. As soon as proprietary presentation is authorized to share, I'll do so with both the Board and the City Council. **\*\*\* This product, along with recommendations for reducing wildfire growth, will be tools communicated to the community for the purposes of prevention and resilience. Elected officials need this information so they can directly reach out to constituents. Additionally, building code needs a strong look in both the county and the city to immediately address some of the issues.**
11. Met with several property owners, City of White Salmon, WADNR related to citizen-led fuels reduction project planning along with SW Corner of our response area. This project is core to our mission and SWFR will continue to be engaged.
12. Shaded Fuel Project along SR 14 by the park and ride is still being worked on. Contract restrictions imposed on the DNR have held up the planned goat project.
13. Snowden Water Tank sample kits have not arrived. Following up on the request 9/15/25.
14. Will wrap up apparatus numbering project early October.

- **Operations:**

1. Engine 34 scheduled for new PTO pump packing. WT 32 and E30 have check engine lights intermittently turning on and door alarms on E30-01. Mechanic notified 9/12/25. Family emergencies are currently ongoing. He will be in asap to do repairs.
2. Officer meeting held during September. Task list for officers has been identified.
3. Met with Columbia River Gorge Training Association sub committee to brainstorm how to continue a regional fire academy. This program is at great risk for shutting down due to numerous hurdles. **\*\*WKRFA desperately needs to build capacity to eventually complete a fire recruit academy in-house. This includes much needed training facilities and space.**

- **Personnel:**

1. Roz and Jennifer are scheduled to attend WFCFA Administrative Conference on September 29 – October 1<sup>st</sup> in Kennewick.
2. EMT Beth Turner fully completed her National and Washington State EMT credentials.
3. Two new applicants for membership being processed.

**Individual Activities:**

Continuing to work with WSFMO on a Wildland Fire Summit to be held on September 30<sup>th</sup> in Moses Lake. Two additional planning meetings since your last meeting. Klickitat, Yakima and Kittitas County fire chiefs have all received the event flyer. Two Klickitat County fire chiefs will be in attendance.

Fire Defense Meeting: Tuesday September 26 in Spokane. Tentative in-person attendance due to fire assignment. Currently assigned to the Wildcat Fire as Operations Section Chief. Fire located in the Okanagon-Wenatchee National Forest NW of Naches WA.

Vacation time is planned October 1-5<sup>th</sup>.

Respectfully submitted:

Wesley W. Long  
09-15-2025

## **Training Report**

Period Covered: August 13 – Present

### **Training Hours & Participation**

- 10+ hours of group training logged.
- 1 road course completed for volunteers.
- EMT/Paramedic roster increased to 18.

### **Drills Conducted**

- 8/19: Forcible Entry — *13 participants*
- 8/26: Drive Time, Size-Ups in the Community, Officer's Meeting — *23 participants*
- 9/2: Apparatus Inspections / SCBA Quarterlies — *12 participants*
- 9/9: Big Water Drill — *16 participants*
- 9/16: NW Natural — *attendance pending*

### **Program Development & Progress**

- Firefighter Task Book created, will be implemented with new FTE firefighter.
- Company Officer Task Force: rough draft in progress; Apparatus Operator Task Book is the next priority.
- Officer Training Plan: developed and in implementation phase; all officers without Fire Instructor I/Fire Officer One will complete courses.
- In-house officer training scheduled for December.
- Training Vendor Review: evaluating Vector Solutions and Lexipol for WSRB/WAC 296-305 compliance and program support.
- Volunteer Onboarding: first structured onboarding shift conducted with Nicholas Gallo; represents a strategic shift toward front-loading training and addressing new volunteer questions early.
- Project Management: Jira implemented to track workload and prevent tasks from falling through the cracks.
- Leadership Development: Strategies and Tactics training initiated with Chief Long.
- Regional Collaboration: assisted a partner agency in scheduling their own PHTLS course, expanding countywide access to medical training.

Respectfully submitted

09/25/2025

Tom Crumpacker

## **Training Report**

Period Covered: August 13 – Present

### **Training Hours & Participation**

- 10+ hours of group training logged.
- 1 road course completed for volunteers.
- EMT/Paramedic roster increased to 18.

### **Drills Conducted**

- 8/19: Forcible Entry — *13 participants*
- 8/26: Drive Time, Size-Ups in the Community, Officer's Meeting — *23 participants*
- 9/2: Apparatus Inspections / SCBA Quarterlies — *12 participants*
- 9/9: Big Water Drill — *16 participants*
- 9/16: NW Natural — *attendance pending*

### **Program Development & Progress**

- Firefighter Task Book created, will be implemented with new FTE firefighter.
- Company Officer Task Force: rough draft in progress; Apparatus Operator Task Book is the next priority.
- Officer Training Plan: developed and in implementation phase; all officers without Fire Instructor I/Fire Officer I will complete courses.
- In-house officer training scheduled for December.
- Training Vendor Review: evaluating Vector Solutions and Lexipol for WSRB/WAC 296-305 compliance and program support.
- Volunteer Onboarding: first structured onboarding shift conducted with Nicholas Gallo; represents a strategic shift toward front-loading training and addressing new volunteer questions early.
- Project Management: Jira implemented to track workload and prevent tasks from falling through the cracks.
- Leadership Development: Strategies and Tactics training initiated with Chief Long.

- Regional Collaboration: assisted a partner agency in scheduling their own PHTLS course, expanding countywide access to medical training.